

	<p>CSA has submitted their Access and Participation Plan and supporting documentation for consideration by OfS to allow us to charge higher fees and waiting for their response.</p> <p>FU suggested that all board members should have training especially external members</p> <p>Action Point: Share training link with all board members. Link for Prevent Training is: Prevent duty training - GOV.UK</p> <p>NOCN: Level 4 Construction Site Supervisor Diploma Centre approval visit due in January 2025</p> <p>Continuing to explore further options for Partnership work including with universities. The details of previous developments were discussed in detail and challenges currently facing the university sector were highlighted</p>	MH/DB
5.	<p>Student Experience and Performance AN discussed student experience and performance analysis which was approved by the Board. It was suggested that a column of student completion should be added to make success rates very clear.</p>	AN
6.	<p>Student Recruitment LM presented student recruitment analysis which was approved by the Board.</p>	LM
7.	<p>Code of Good Governance for Independent Training The Governors responsibility document was circulated to all board members which sets out the duties and responsibilities clearly and includes some useful links for further information and training. The documents and training identified is through Advance HE and CSA is a member organisation.</p>	MH
	<p>Any other Business:</p> <ul style="list-style-type: none"> ● Next meeting Agenda was discussed and approved ● Agreed to hold three meetings annually with flexibility for additional sessions if needed. ● Next meetings Dates: 20th March 2025 20th June 2025 20TH November 2025 	All

Attendees

Mr Wilayat Malik (WM) - Chair

Mr Muhammad Iftikhar (MI) - CEO

Ms Mandy Hobart (MH)– Principal

Ms Tahira Yasmin (TY)- Director HR

Ms Fozia Uddin (FU)- External member

TBC - Student member

Dr Anjum Naz (AN) - Staff Member & Head of Teaching and Learning

Ms Lucia Mic (LM)-Head of Student Services

Ms Deepika Batra (DB)– Secretary to the Board